

HARTLEY BOTANICA  
PALIULI GARDENS



*Ventura County's Best Kept Secret*

# *Pricing Package*



*Your Venue Rep*

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*Your Catering Rep*

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Prices subject to change without notice.



# When you find "The One," you just know...



- **Built as a labor-of-love** from a father for his daughter's wedding, this garden has "grown" to a 3-acre paradise, nestled in the fertile foothills of Ventura County.

- We only **host one event at a time** so you and your family are sure to have the attention to detail required of such an important event.

- Our **distinguished caterer** has been hosting events for over 35 years and has the expertise to pull off the most discerning tastes.

- The **most unique Ceremony Venue** creates an outdoor cathedral for the wedding of a lifetime.

- Our **turn-key, inclusive package** has pulled together the best vendors in the area to create a worry-free event on a grand scale.

- **It's all in the details** - sometimes the little things can make a big difference. Don't worry - we already thought of that.

- **A commemorative brick**, personalized by you, is added to our walkway in the gardens after the wedding. Once you are a Hartley Couple, you are part of the family!



Kate & Richard Hartley, 1984



Hartley Family, 2018

*We hope you want to make us part of your family history as well*

*"The venue looked gorgeous and met every expectation we could have imagined in our minds and in the execution. We had so many people tell us ... how beautiful everything looked, how great the food was, and on and on. To say it was magical might sound over the top, but I have to say, that is what we all felt. Thank you for providing such a gorgeous back drop for us to share our story as a family."*

*- Caryn, Jim, Carlie, and Scott Casey*

# Your Investment Includes...

Venue + Catering + Coordination = Turn-key and Stress-free...



## Venue Pricing

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The location fee is \$7,500 (Paliuli Garden) OR \$3,800 (Lotus Tea Garden)  
PLUS \$60 per person on a Friday/Sunday, or \$66 per person  
on Saturday. No tax, and no service charge for the Venue.

**THE VENUE** | When you are on-site, you are the only event on-site. You have the entire 3-acres of professionally landscaped grounds for photos, or for your guests to wander for the entire 6.5 hours of your rental. Your time starts when you arrive on site for photos, and ends when the music stops. Set-up and clean up time for vendors can be done outside the 6.5 hours for NO additional charge. To upgrade your time on-site, add \$600/hour.

**REHEARSAL** | Rehearsals may be scheduled Monday through Thursday. Scheduling of your Rehearsal is done when the 90-day deposit is taken.

**CEREMONY** | White Folding chairs are provided for the ceremony. Your ceremony is set up in amphitheater style seating, and seats up to 375 guests. Set-up, take-down, and clean-up are included.

**DRESSING ROOMS** | The grounds include two unique Dressing Rooms. The "Glam Room" is a 500 square foot room includes a restroom, and lots of sitting room for the bridal party. Private and roomy enough for everyone to help you prepare for your walk down the aisle. The "Rustic Room" is a 200 square foot shipping container, converted in the most masculine ways to give you a place to hang out until the big moment arrives. Don't forget to add an empty bottle to the "mandeliner".

**VALET PARKING** | Our valets will park your guests' cars, and let them out onto our beautiful paved walkways leading to the gardens.

**SECURITY** | Our discreet guard will help pack your gifts away securely, and monitor the event, so you don't have to. Parties over 200 guests will have two guards.

*Prices subject to change without notice.*

# Catering Pricing

All packages add 20% Service Charge and 7.25% Ventura County sales tax.

<b>The Palm Buffet</b> \$77.95 per person	<b>The Buffet Service</b> \$86.95 per person	<b>The Plated Service</b> \$91.95 per person	<b>Family-Style Service</b> \$97.95 per person
<ul style="list-style-type: none"> <li>- Three Passed Hors d'oeuvres</li> <li>- Chicken Entrée</li> <li>- Vegetarian Entrée</li> <li>- Two Sides</li> <li>- Salad</li> <li>- Breads with butter</li> <li>- Bar service for Wine &amp; Champagne Only</li> </ul>	<ul style="list-style-type: none"> <li>- Pre-Ceremony Beverage Station with basil lemonade, citrus ice tea and water</li> <li>- Four Passed Hors d'oeuvres</li> <li>- Beef Entrée</li> <li>- Chicken Entrée</li> <li>- Vegetarian Entrée</li> <li>- Two Sides</li> <li>- Salad</li> <li>- Breads with butter</li> <li>- Bar service for Beer, Wine, &amp; Champagne Only</li> </ul>	<ul style="list-style-type: none"> <li>- Pre-Ceremony Beverage Station with basil lemonade, citrus ice tea and water</li> <li>- Five Passed Hors d'oeuvres</li> <li>- Single Entrée Choice</li> <li>- Three Sides</li> <li>- Plated Salad</li> <li>- Breads and butter served to table</li> <li>- Bar service for Beer, Wine, &amp; Champagne Only</li> </ul>	<ul style="list-style-type: none"> <li>- Pre-Ceremony Beverage Station with basil lemonade, citrus ice tea and water</li> <li>- Five Passed Hors d'oeuvres</li> <li>- Beef Entrée Choice</li> <li>- Chicken Entrée Choice</li> <li>- Two Sides</li> <li>- Salad</li> <li>- Breads and butter served to table</li> <li>- Additional equipment, platters, bowls, &amp; service utensils for Family Style service</li> <li>- Bar service for Beer, Wine, &amp; Champagne Only</li> </ul>

Included with all Packages:

**OUR ELEGANT COFFEE BAR** | Coffee, Decaf, and Hot Water served in elegant carafes. Includes flavorings, sugar, creamer, chocolate, and assorted teas.

**SERVICE STAFF AND CATERING COORDINATOR** | Our complete professional service staff will attend to the buffet and service of your guests, cut and serve your cake, pour and serve the champagne toast, and attend to your guests' comfort throughout the reception. **NO CAKE CUTTING FEE.**

**BARTENDER & PARTIAL BAR** | Professional bartender, and bar back, as needed. Service for up to a 4 1/2-hour period. This includes: Portable bar and equipment, all cups, ice, iced tea, basil lemonade, soft drinks: coke / diet coke / sprite / sprite zero / mineral waters. We will also chill, and serve all client supplied alcohol... no corkage fees.

- Ask about our Limited Bar, Full Bar Upgrades to add mixers, juices & garnishes (Alcohol not included)
- Ask about Full Bar Service through Brick & Brass Bar Service



**RENTAL EQUIPMENT** | White Folding Chairs (Ceremony), Sweetheart or Head Table, 60" round Dining Tables, Vineyard Chairs (Reception), White or Ivory table linens and napkins, white china service, stainless flatware, water glass and champagne flute for table setting, Clear upscale disposable ware for cake/ desserts and bar, and display areas for your cake, place cards, and gifts & guest book. Upgraded and additional rentals are available.

*\*Required Guest Count Minimum for Venue & Catering | Friday: 100 guests | Saturday: 125 guests | Sunday: 75 guests*



*Prices subject to change without notice.*

# Professional Event Coordinator

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We have taken the hard part out of planning by securing a professional event planner at a special rate, through Bella Dia Weddings. Services include the following:

## **Planning (First Meeting) 1 Hour**

- Complete consultation to coordinate the ceremony and reception
  - Vendor recommendations
  - Establish a wedding day schedule
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## **Direct Rehearsal (Second Meeting) 1 Hour**

- Run-through of the Ceremony with Bridal Party, and Officiate, if needed.
  - Accept 'Day Items' and alcohol and place in designated storage.
  - Confirm Wedding Day Itinerary
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## **Direct Ceremony and Reception (7.5 Hours)**

- Arrival 2-3 hours prior to ceremony to start reception setup
  - Direct vendors to the proper locations, and be on hand to answer any questions
  - Ensure tables and place setting numbers are correct according to the provided diagram
  - Arrange place cards or escort cards
  - Place one favor at each place setting (Additional favors placed will be an additional fee; TBD)
  - Ensure all personal items that have been previously collected are in the designated areas
  - Additional hours, beyond the included 7.5, are billed at \$75 per hour.
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## **Ceremony**

- Coordinate the start time with the clergy and musicians for processional/recessional
- Ensure Groom & Groomsmen are in their positions
- Line up parents, and grandparents to be escorted in
- Ensure Bride & Bridesmaids are in their positions
- Organize the processional line and spacing

## **Reception**

- Light any candles that need to be lit
- Set up escort card table, if needed
- Direct bridal party to photo area
- Coordinate Grand Entrance of bridal party
- Discreetly dismiss tables for dinner
- Ensure time line for the rest of the evening runs smoothly
- Pack gifts, and personal items into designated vehicle

*If an outside coordinator is used, a \$1,000 fee applies.*

