



P.O. Box 372, San Miguel, CA 93451  
(805) 532-1997 main (866) 464-2956 fax

### PHOTO SESSION AGREEMENT

#### Rate

	Private Session	Public Session
Weekday (Mon-Fri) 10am-4pm	\$100 per hour	\$75 per hour
Weekday (Mon-Fri) 7am-10am or 4pm-10pm	\$300 per hour	\$225 per hour
Weekend (Sat/Sun) 10am-4pm	\$125 per hour	\$95 per hour
Weekend (Sat/Sun) 7am-10am or 4pm-10pm	\$500 per hour	\$375 per hour

**Private Session:** there will be no other photo sessions, tours, or commerce taking place in the gardens during your session.

**Public Session:** there may be other photo sessions, tours, or commerce taking place at the same time as your session. Payment is accepted in the form of credit card IN ADVANCE. You may not pay cash on the day of. Photo Sessions shall have a MAXIMUM of 10 attendees (including photographers, make-up artists, hair stylists, or wardrobe).

#### Overtime

If you stay past your scheduled session, your card may be charged for an additional non-prorated hour.

#### Cancellation/Re-schedule

Photo Session Fee is non-refundable, but can be applied to a different day and time. If you book a session and do not show up, the fee is non-refundable, and cannot be applied to a different day and time. Hartley Botanica reserves the right to cancel a Photo Session, in which case a refund would be issued.

#### Use of the Grounds

Private Session: Clients have access to dressing rooms and bathrooms. Public Session: clients are allowed to use the bathrooms, but do not have access to the dressing rooms. Public and Private Sessions have use of the entire 3-acres of gardens.

**PHOTOGRAPHERS:** Please note, we may be conducting business during a Public Session, including giving tours to potential clients. DO NOT approach or solicit photography business from our clients, or employees. You may be asked to leave and not return; you will not be entitled to a refund.

Date of Session: \_\_\_\_\_ Time Frame: \_\_\_\_\_

I have read and understand the terms of this agreement:

\_\_\_\_\_  
(Signature) Date: \_\_\_\_\_

\_\_\_\_\_  
(Print Name) Phone: \_\_\_\_\_

#### PAYMENT:

Card No.: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp: \_\_\_\_/\_\_\_\_ CVV: \_\_\_\_\_ Zipcode: \_\_\_\_\_

Once you complete the form, please email it to [barbara@hartleybotanica.com](mailto:barbara@hartleybotanica.com) to confirm your booking.