

Your Wedding Coordinator at Hartley Botanica

2021 - 2022

BDWI Office

3275 Thousand Oaks Blvd
Suite 215
Westlake Village, CA 91361
818-651-2071

Karen LaForteza
CEO and Lead Coordinator

BELLA DIA WEDDINGS INC
WEDDING COORDINATOR

Greetings!



We are so excited to be part of your wedding day at Hartley Botanica. You have chosen one of the most beautiful and highly sought after venue in Ventura County.

You'll find that the venue is not only stunning but efficiently run. From Command Performance Catering's long-standing commission as Hartley's only catering company to our own company's almost 20 year tenure as the premier Event Coordinator, you and your guests will experience our seamless professionalism. But more importantly, beyond our trifecta wedding system, we are a close knit clan always encouraging and supporting each other.

All this to say - you are going to have a memorable event!

THE FAMOUS HARTLEY BOTANICA AISLE

What We Do



- We are there for you
- We support and guide you
- We work as a team
- We provide you and your guests with the best experience possible
- We offer elevated services at nominal costs

OWNER KAREN LAFORTEZA IN FRONT OF THE HARTLEY BOTANICA BRIDAL SUITE



FAVORITE FOUNTAIN AT HARTLEY'S

ADDITIONAL SERVICES FOR YOUR CONSIDERATION:

CEREMONY AND RECEPTION SET UP: You have crafted and DIY'd to create beautiful, personalized décor for your Ceremony site and your Reception tables. Let us set it up for you!

\$175 to set up Ceremony Decor

\$175 to set up Reception Decor



CHAIR MOVING/REPURPOSING: You've upgraded chairs for the Ceremony area but would LOVE to have them in Reception too without spending double the chairs. Our staff can easily make that happen.

\$1.50 per chair additional to move from Ceremony to Reception



END OF EVENT PACK AND LOAD: It's finally the end of your magical day and guess what – you need to pack vases, votives, ceremony and reception décor at the end of the night. Chances are that you, your family members, and your bridal party will be too exhausted to load up delicate décor. Our staff can pack up and load it all in your designated vehicles so you and your family/friends can stay relaxed.

\$265 to pack and load

(\$85 additional for furniture sets)



FIRST LOOK EXCITEMENT!

ADDITIONAL SERVICES (CONT.):

EVENT DESIGN CONSULTANT:

Need help curating styles, elements, or palettes to create what is essentially your "wedding brand"? Instagram is a great source but often times overwhelming. We'll do all the research to conceptualize your vision and match you up with your ideal vendors, Up to 5 concept boards.

Investment: \$250 for invitations, paper products, signage,

Investment: \$575 for floral (ceremony, cocktail hour, and reception), linens, lounge sets.



FULL SERVICE EVENT PLANNER:

If you prefer the hands-off approach and need assistance for every aspect of your wedding day such as conceptualizing design, presenting potential vendors, and estimating expenses etc.

*Starting Investment: \$3800
(*please contact us for a customized quote based on needs)



EXCLUSIVE RENTAL ITEMS

We've partnered with Charming Lights to provide our Hartley Botanica Couples exclusive pricing on lawn games, marquee signage, and settees for your sweetheart table.

FURNITURE:

Highback Tufted Settee in grey, linen, or buttercream
\$125

LAWN GAMES:

Cornhole with Bean Bags \$35
Connect Four \$50
Giant Jenga \$35
·Jumbo Chess Set \$65
·Large Scrabble \$50

4 FT MARQUEE LIGHT UP SIGNS:

XO \$125

XOXO \$200

LOVE \$200

AMOR \$200

AMORE \$250

CHEERS \$375

MR & MRS \$375

