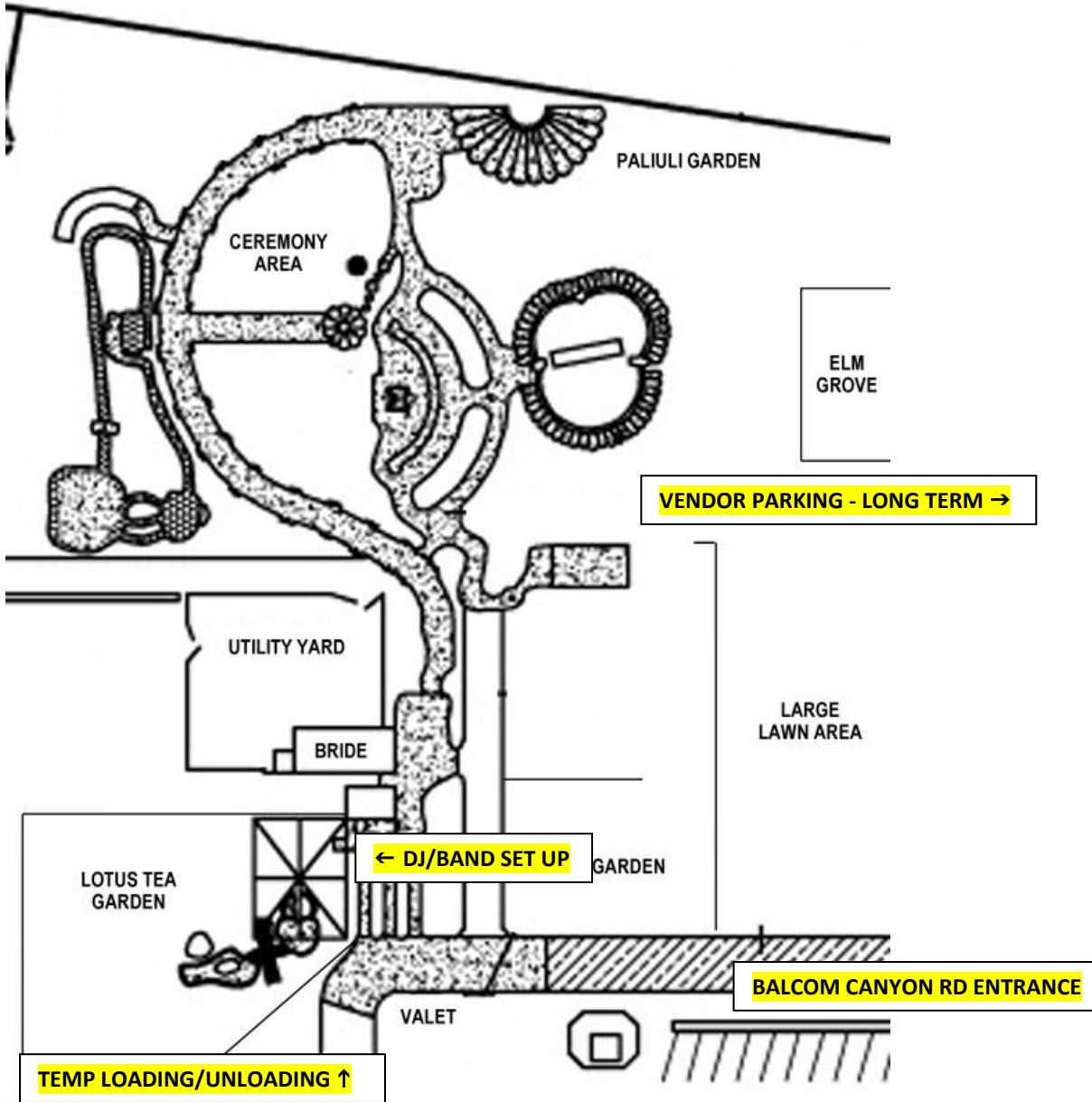


WELCOME TO HARTLEY BOTANICA



What to expect when you get on-site:

When you first enter the gate, you will see a sign immediately to your right that says **"Do not enter, valet and staff parking only"**. Turn right in there to park for long-term unloading. **For short-term unloading (5-10 minutes)**, go to the end of the driveway, and stop just past the Valet Stand. **Leave your keys in the vehicle in case we need to move it.**

FOR DJ OR BAND:

Pull down the driveway to the Valet Stand. This is the **CLOSEST** place to unload. All walkways are paved. In the Lotus Tea Garden there is a Band Stand with 4 steps. There is a plug at the base of the band stand on the side closest to the bathrooms. **Also note, we do have volume restrictions**, but they are measured from the closest residence (1 mile up the street). It's usually not a problem, but if we ask you to turn the volume down, please respect us. Noise complaints effect the renewal of our permit to do weddings. If you cannot respect the noise level, you will be asked not to come back (AKA banned from doing events) at Hartley's.

Karen (818) 615-2071 (day-of coordinator), or Barbara (805) 444-2146, will be your contact person if you need help.